



City of Monte Sereno

Application for Vacant City Council Seat

Term Ending December 2026

Applications Due 5:00 p.m. Friday, September 12, 2025

Notice of Intention to Fill a Vacancy for Member of the City Council by Appointment

Notice is hereby given that the City of Monte Sereno is accepting applications for appointment to the City Council to fill a vacancy created by the resignation of Vice Mayor Ellahie, effective August 5, 2025.

The term of this Council seat is from the date of appointment to December 2026.

Candidate Qualifications

Candidates must meet all the following qualifications at the time the application is submitted:

- Be 18 years of age,
- Reside within the incorporated limits of the City of Monte Sereno, and
- Be registered to vote in the City of Monte Sereno.

Applications Available

Applications are available at City Hall, 18041 Saratoga Los Gatos Road between the hours of 9:00am to 12:00pm and from 1:00pm to 4:00pm Monday, Wednesday, and Friday and online at <https://www.montesereno.org/>. In addition to the application, a letter of interest (200 words maximum) shall be submitted.

Application Deadline

Completed applications along with a letter of interest (200 words maximum) shall be returned to the City Clerk by 5:00pm on Friday, September 12, 2025. Applications can be submitted in person at City Hall, 18041 Saratoga Los Gatos Road between the hours of 9:00am to 12:00pm and from 1:00pm to 4:00pm Monday, Wednesday, and Friday or by email to cityclerk@cityofmontesereno.org.

Candidate Interviews

At a Special Meeting of the City Council on Monday, September 22, 2025 at 3:00pm, each qualified candidate will be asked to make a maximum five-minute presentation to the City Council. The applicant may then be asked to respond to questions the City Council may have regarding their presentation or application. The order in which the applicants will make their presentation will be determined by a random draw. The random draw will take place at the beginning of the meeting.



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Submit to: Office of the City Clerk, 18041 Saratoga-Los Gatos Road
 Telephone: (408) 354-7635 - Email: cityclerk@cityofmontesereno.org

Please type or print legibly

Last Name:	First Name:
Address:	City:
Home Phone:	Zip:
Email:	Phone:
Current Employer:	Job Title:
Length of Residency in Monte Sereno:	

Previously Held Elected or Appointed Governmental Positions	Position/Office Held	Dates
Civic or Charitable Organizations You Have Belonged To	Position/Office Held	Dates
Education	Degree	Dates

Signature: _____

Date: _____



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QUESTIONS FOR CITY COUNCIL APPLICANTS

1. Why do you want to be on the City Council? _____

2. Tell us about your skills, experience or interests that you feel would assist us in considering your application. _____

3. Please list your current commitments. _____

4. How many weekday hours per month would you be able to commit to the City Council? Please circle one or fill in "other."
1-3 hours
4-6 hours
7-9 hours
10+ hours
Other _____



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5. Do you anticipate any conflicts of interest with any issues affecting Monte Sereno? If so, how would you handle it? _____

6. What do you see as important issues in Monte Sereno? _____

7. How do you view the role of the City Council? _____

8. What strengths do you possess that you believe will make you a successful Council Member? _____

9. How do you plan to involve residents in the decision-making process in our City? _____
