

SITE & ARCHITECTURAL COMMISSION

Membership and Criteria for Appointment.

The Commission shall consist of five (5) members, each of whom shall serve for terms of two (2) years.

All members of the Commission shall be residents and registered voters of the City and have particular interest in and familiarity with planning matters. The City Council will consider selecting members for the Commission who have backgrounds, experience, and/or interest in architecture, planning, construction, landscaping and knowledge of the City's General Plan.

Commission Duties and Responsibilities

The purpose of the Site & Architectural Commission is to review and regulate the aesthetic and functional aspects of structures. The Commission specifically reviews conceptual plans for new development.

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CITY OF MONTE SERENO
SITE AND ARCHITECTURAL COMMISSION APPLICATION

Term Ending 12/31/2026

Submit to: Office of the City Clerk

18041 Saratoga-Los Gatos Road

Telephone: (408) 354-7635 □ Fax: (408) 395-7653 □ Email: cityclerk@cityofmontesereno.org

Submittal Deadline – 5:00 p.m., July 25, 2025

Please type or print legibly

Last Name: _____	First Name: _____
Address: _____	City: _____ Zip: _____
Home Phone: _____	Work Phone: _____
Email: _____	Fax: _____
Present Employer: _____	Job Title: _____
Length of Residency in Monte Sereno: _____	

Previously Held Elected or Appointed Governmental Positions	Position/Office Held	Dates
Civic or Charitable Organizations You Have Belonged To	Position/Office Held	Dates
Education	Degree	Dates

A separate application is required for each Commission. Please list other Commissions you are applying to:

Signature: _____

Date: _____

QUESTIONS FOR SITE & ARCHITECTURAL COMMISSION APPLICANTS

1. Why do you want to be on the Site & Architectural Commission? _____

2. Tell us about your skills, experience or interests that you feel would assist us in considering your application. _____

3. Please list your current commitments. _____

4. How many weekday hours per month would you be able to commit to the Site & Architectural Commission? Please circle one or fill in “other.”
- 1-3 hours
 - 4-6 hours
 - 7-9 hours
 - 10+ hours
 - Other _____
5. What do you see as important issues in Monte Sereno? _____

6. What is your understanding of the City's General Plan? _____

7. How do you view the role of the Site & Architectural Commission? _____

8. Site & Architectural Commission decisions rarely involve a black and white issue. There are usually several shades of gray in making land use decisions. Would you be willing to put aside your personal land use philosophy and design preferences in order to reach consensus, or would you prefer to press on with your personal convictions because you believe that compromise might result in a less than desirable outcome? _____

9. Please describe, as concisely as possible, your basic philosophical position regarding past, present, and future growth within the City of Monte Sereno. _____

10. Why are you interested in serving on this Commission? _____

11. What strengths do you possess that you believe will make you a successful commissioner? _____

