



**Notice of Recruitment for  
Site and Architectural Commissioners**  
**Application Deadline: November 30, 2021 at 5:00 p.m.**

Notice is hereby given that the City of Monte Sereno is accepting applications from residents wishing to serve on the City's Site and Architectural Commission.

The purpose of the Site and Architectural Commission is to review and regulate the aesthetic and functional aspects of structures. The Commission specifically reviews conceptual plans for new development. Currently the Commission meets at 7:00 p.m. the first Wednesday of every month at City Hall.

The Commission consists of five (5) members and is currently recruiting to fill two (2) seats. The appointed members shall serve a full two-year term expiring December 31, 2023.

All members of the Commission shall be residents and registered voters of the City of Monte Sereno and have particular interest in and familiarity with planning matters. The City Council will consider selecting members for the Commission who have backgrounds, experience, and/or interest in architecture, planning, construction, landscaping and knowledge of the City's General Plan.

The Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Persons interested in serving on the Site and Architectural Commission should complete and submit the application to the City Clerk by **5:00 p.m., November 30, 2021**. Consideration of the applications and appointments by the City Council are tentatively set for 7:00 p.m., Tuesday, December 7, 2021. Applicants may also submit a maximum of two (2) letters of recommendations from Monte Sereno residents. For more information, please visit the City's website at [www.cityofmontesereno.org](http://www.cityofmontesereno.org) or contact the Monte Sereno City Clerk at 408-354-7635.

Submittal Deadline: 5:00 p.m., November 30, 2021 to Michelle Radcliffe, City Clerk at [michelle@cityofmontesereno.org](mailto:michelle@cityofmontesereno.org) or deliver to Monte Sereno City Hall located at 18041 Saratoga-Los Gatos Road, Monte Sereno, CA 95030.0