



## **Notice of Recruitment for Library Commissioner**

Notice is hereby given that the City of Monte Sereno is accepting applications from residents wishing to serve as Monte Sereno's Representative on the Saratoga Library Commission.

The Library Commission provides counsel and recommendations on library policies, budgets, plans and procedures to the Saratoga City Council and staff, the Santa Clara County Library staff, and the Saratoga Library supervisor. The Library Commission has no administrative authority over the library's operations but does participate in the general planning of the library operation and library- related programs and policies. One member is nominated by the City of Monte Sereno.

The mission of the Saratoga Library Commission is to ensure that access is provided to informational, educational and recreational library materials and services that respond to evolving community needs. The Commission advises the Saratoga City Council regarding the library facility and grounds, as well as current library issues. The Commission guides the Santa Clara County Library Joint Powers Authority Board regarding library budgets, policies, plans and procedures.

The Commission consists of five (5) members and meets every other month (even numbered months) on the 4th Wednesday, 12:00 p.m. in the Saratoga Library Community Room.

The appointed member shall serve a term expiring September 30, 2025.

The Monte Sereno representative to the Library Commission shall be a resident and registered voter of the City of Monte Sereno and have particular interest in the Community Library.

Persons interested in serving on the Library Commission should submit an application to the City Clerk. The application can be obtained at City Hall or from the City's website at <https://www.montesereno.org/2192/City-Clerk>. For more information, please contact the Monte Sereno City Clerk at 408-354-7635.

Michelle Radcliffe, City Clerk

**CITY OF MONTE SERENO**  
**LIBRARY COMMISSION APPLICATION**  
**Term Ending September 30, 2025**

Submit to: Office of the City Clerk  
 18041 Saratoga-Los Gatos Road

Telephone: (408) 354-7635 □ Fax: (408) 395-7653 □ Email: [michelle@cityofmontesereno.org](mailto:michelle@cityofmontesereno.org)

**Please type or print legibly**

Last Name: _____	First Name: _____
Address: _____	City: _____ Zip: _____
Home Phone: _____	Work Phone: _____
Email: _____	Fax: _____
Present Employer: _____	Job Title: _____
Length of Residency in Monte Sereno: _____	

Previously Held Elected or Appointed Governmental Positions	Position/Office Held	Dates
Civic or Charitable Organizations You Have Belonged To	Position/Office Held	Dates

A separate application is required for each Commission. Please list other Commissions you are applying to:  
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 \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

1. If appointed, what qualities, experience and expertise would you bring to the Library Commission?

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2. Describe your involvement and/or experience with libraries.

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3. What do you consider major (or minor) issues facing the community Library and/or public Library systems? \_\_\_\_\_

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4. What is it about this Commission that interests you? \_\_\_\_\_

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4. What is your understanding of the objectives of the Library Commission? \_\_\_\_\_

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