FAMILY COMMUNICATION PLAN

Fill out this form and place it near your telephone where it can easily be found by everyone in your household. Copy the form and keep it in your Emergency Supply Kits. This will allow all family members to have access to this key information in case you get separated.

IN CASE OF EVACUATION, WE WILL MEET AT:

OUT-OF-AREA EMERGENCY CONTACT:
Name: ________________________________
Relationship: _________________________
Cell Phone: ___________________________
Home Phone: _________________________
Email: ______________________________

OTHER IMPORTANT NUMBERS:
Emergency 911: ______________________
Fire Department: _____________________
Police: ______________________________
Other: ______________________________

OUR EVACUATION ROUTE (SKETCH BELOW):

LEARN MORE ABOUT READY, SET, GO:
WWW.SCCFD.ORG/RSG

CONTACT US:
REGISTER FOR ALERTSCC
EMERGENCY NOTIFICATIONS AT
WWW.ALERTSCC.COM
EMAIL US AT INFO@SCCFD.ORG
FOR NON-EMERGENCIES,
CALL (408) 378-4010.

FOR EMERGENCIES, CALL 911

SANTA CLARA COUNTY
FIRE DEPARTMENT

A California Fire Protection District serving Santa Clara County and the communities of Campbell, Cupertino, Los Altos, Los Altos Hills, Los Gatos, Monte Sereno and Saratoga.

BE READY for a wildfire with...

READY, SET, GO.

www.sccfd.org/rsg
Being ready for wildfires starts with maintaining a good defensible space and hardening your home to fire risks. READY, SET, GO is a national campaign to help property owners like you prepare for threats of wildfires.

**THREE-ZONE DEFENSIBLE SPACE**
Create a three-zone defensible space by removing dead plants, grass and weeds from your property.

- **Zone 1 extends 0-5 feet out:** Remove all plants and vegetation, especially those touching your home.
- **Zone 2 extends 30 feet out:** Remove all dead vegetation from your yard and keep branches at least 10 feet away from your home.
- **Zone 3 extends 100 feet out:** Keep at least 10-feet of spacing between shrubs and trees.

**HARDEN YOUR HOME**
Flying embers can destroy homes up to a mile away from a wildfire. Harden your home by using ember-resistant materials.

- **Roof:** Build your roof or re-roof with materials such as composition, metal or tile.
- **Windows:** Install dual-paned windows with tempered glass to reduce the chance of breakage in a fire.
- **Deck:** Use ignition-resistant and non-combustible materials, and ensure all combustible items are removed from underneath your deck.

Before wildfire strikes, it is important that you prepare yourself and your family for the possibility of having to evacuate.

**WILDFIRE ACTION PLAN**
Wildfire action plans include several elements that define how to get out of dangerous areas, where you and your family will meet if separated, and how you will stay in contact.

Simple plans should include:
- Designating an emergency meeting location outside of fire or hazard areas.
- Identifying several different escape routes from your home and community.
- Developing a family communications plan that designates an out-of-area friend or relative as a single point of contact.

**EMERGENCY KIT**
Prepare an emergency kit to grab and go when needed. Below are essential items that should be in your kit:

- **Copies of important documents**
- **First aid kit**
- **Extra set of clothes**
- **Flashlight**
- **Non-perishable food and water**
- **Medication and glasses**
- **Passport**

As you’re leaving, call your single point of contact to give them a status update. Let them know what route you’re taking and where you are planning to go. Update them as routes and plans change.

**IF YOU ARE TRAPPED...**

- Stay calm and keep your family together.
- Call 911 to let them know where you are and what your situation is.
- If you’re at home, stay inside, keep doors and windows closed and unlocked.
- If you’re in a vehicle, park it in an area clear of vegetation.
- If smoke is around you, stay as close to the ground as possible and cover your face with a mask, bandana or breathable clothing.

[www.sccfd.org/rsg](http://www.sccfd.org/rsg)