



# AGENDA

CITY OF MONTE SERENO

Tuesday, November 18, 2014

REGULAR MEETING  
OF THE  
CITY COUNCIL  
7:00 p.m.

Monte Sereno City Council Chambers - 18041 Saratoga - Los Gatos Road, Monte Sereno, Ca 95030

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## MEETING CALLED TO ORDER

## PLEDGE OF ALLEGIANCE TO THE FLAG

## ROLL CALL

## ORDERS OF THE DAY

## ORAL COMMUNICATIONS

## WRITTEN COMMUNICATIONS

**CONSENT CALENDAR (It is recommended that all items listed be acted on simultaneously unless separate discussion and/or action is required by a Councilmember or a member of the audience.)**

1. Approve Minutes Of October 7, 2014 City Council Meeting
2. Approve Warrant List
3. Approve Monthly Treasurer's Report For September 2014 and October, 2014
4. Approve Monthly Financial Report For September 2014 and October 2014

## PUBLIC HEARINGS - None

## UNFINISHED BUSINESS

5. Update on City Website Project

## NEW BUSINESS

6. Consider Applications and Make Appointments (3) To The Site and Architectural Commission

**COMMITTEE/COMMISSION REPORTS**

**COUNCIL MEMBER COMMENTS**

**CITY MANAGER'S REPORT**

**ADJOURNMENT**

**\* All items on the agenda are subject to action/or change by the City Council**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (408) 354-7635. If requested of the City Clerk, agendas and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-35.104 ADA Title II]



**MONTE SERENO CITY COUNCIL  
MEETING MINUTES**

**OCTOBER 7, 2014**

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**MEETING CALLED TO ORDER**

At 7:00 p.m., Mayor Craig called the meeting to order.

**PLEDGE OF ALLIEGIANCE**

**ROLL CALL**

Present: Council Members Allan, Anstandig, Huff, Rogers and Mayor Craig

Absent: None

Staff Present: City Manager Loventhal, City Attorney Powell, Management Analyst/Planner Ventura and City Clerk Chelemengos

**ORDERS OF THE DAY**

Leslie Guardino, resident, requested that the Council look into the possibility of a path from the Rose/Andrews area that would lead to Daves Avenue School.

**ORAL COMMUNICATIONS**

None

**WRITTEN COMMUNICATIONS**

None

**CONSENT CALENDAR**

**CONSENT CALENDAR** (It is recommended that all items listed be acted on simultaneously unless separate discussion and/or action is required by a Councilmember or a member of the audience.)

1. Approve Minutes Of September 16, 2014 City Council Meeting
2. Approve Warrant List in the amount of \$119,415.74
3. Authorize City Manager To Execute A Professional Service Agreement With Civic Plus For Website Development and Support Services

Council Member Anstandig moved to approve the Consent Calendar. The motion was seconded by Council Member Allan and the motion passed (5-0) with the following vote.

Ayes: Council Members Allan, Anstandig, Huff, Rogers and Mayor Craig  
Noes: None  
Abstain: None  
Absent: None

## **PUBLIC HEARINGS**

None

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **4. Discuss Traffic Complaint Response Procedures**

City Manager Loventhal provided a staff report and answered questions from the Council

Sergeant JR Langer, Los Gatos/Monte Sereno Traffic Sergeant, provided information on traffic patterns, traffic calls, past traffic incidents, traffic enforcement and various traffic calming measures. He also encouraged residents to contact the police department any time there is a concern or an incident so that efforts and resolutions can be directed appropriately.

Mo Sharma, City Engineer, provided information on past traffic issues and traffic calming measures. He discussed typical traffic complaints and requests and answered questions from the Council. Mr. Sharma further discussed limitation relative to state roads and highway regulations.

Following discussion, Mayor Craig opened the floor for public comment.

Dr. Mangula Noone, resident, discussed traffic issues on Vineland and expressed safety concerns especially for children and elderly in the area.

Sue Anawalt, resident, spoke in favor of implementation of traffic calming measures along Vineland Avenue.

Lan Tong, resident, stated that over the last seven years traffic at Vineland and Winchester has increased and drivers seem to be more hostile and aggressive. She pointed out that part of the problem

has to do with the blind hill on Vineland close to the Winchester intersection. She urged the Council to consider implementation of traffic calming measures.

Tina Shinmori, resident, expressed concern for the safety of children and explained that many children tend to gather to play on Pine Cone Court and that the children run back and forth over Vineland to access Pine Cone Court. She thanked the Council for holding this discussion and attempting to rectify the situation before any major traffic injuries.

Rajeev Gajendran, resident, provided a presentation to discuss and identify the existing traffic problems and intersection situation at Vineland and Winchester Avenue. He requested that the City consider constructing a sharper turn onto Vineland from Winchester to encourage traffic to slow down before turning off of Winchester. He also discussed other options that the Council may want to consider to increase safety in the area.

Tammy Nickel, resident, spoke of past traffic incidents in the area and urged the Council to take action to implement traffic calming measures.

Since there was no one else wishing to speak, Council began discussion.

Councilmember Anstandig inquired about the use of and funding of solar powered crosswalks at key locations. He also suggested a series of raised striping that vibrates vehicles and is audible as vehicles roll over the raised striping. He stated that he felt the issue need to be addressed.

Council Member Allan thanked the people for coming to the Council meeting and voicing their concerns. He spoke in favor of addressing the issue sooner than later.

Council Member Rogers concurred with Council Members Allan and Anstandig and stated that costs of improving safety at the location should not be a factor.

Council Member Huff added that shrubbery can also be used to calm traffic along with signage. He spoke in favor of looking into utilization of solar crosswalks and Council Member Anstandig's rumble striping idea.

Mayor Craig spoke with regard to the long term vision committee and reported that the topic of traffic has dominated many of the discussions. He discussed his own traffic experiences in the subject area and noted that the population of the City will only increase, resulting in more pedestrians and drivers.

There was no action taken by the Council. Staff explained that if Council action is necessary then staff would bring back the appropriate discussion item at that time.

At 8:01 p.m. Mayor Craig called for a brief recess. At 8:10 p.m., the meeting was reconvened.

5. Review 2015-2023 Draft Housing Element And Authorize Submittal To The State Housing And Community Development Department

Management Analyst/Planner Ventura provided a staff report, provided background information and discussed the Housing Element timeline and answered questions from the Council. In addition, Ms. Ventura introduced Melanie Shaffer Freitas.

Consultant Melanie Shaffer-Freitas provided background information on the State's mandate for various housing types. She discussed key findings and the next steps in the process of getting the City's Housing Element certified. She discussed the current and future needs of housing in the City. She also discussed various constraints the City faces, such as the growing need for housing for the senior population, the City's limited amount of developable land, restricted City resources, and housing and land costs. Ms. Shaffer-Freitas also discussed the number of units needed, income and affordability levels and the role second dwelling units have played in meeting the City's affordable housing numbers, as well as in other jurisdictions.

Following Ms. Shaffer-Freitas' presentation, Mayor Craig opened the floor for public comments

Todd Williams, attorney for Russel Stanley, referred to a letter that had been submitted on Mr. Stanley's behalf and urged the Council to not authorize submission of the proposed draft Housing Element. He stated that the City had failed to provide adequate notice of the matter and had also failed in meeting the programs specified to be met during the last Housing Element cycle. He stated that he thought the City had double counted units and did not re-zone property within the City for multifamily development and has not developed a plan to monitor continued affordability of certain units.

Following brief discussion, Council Member Allan moved to direct staff to adopt the Resolution authorizing staff to submit to the State the Draft Housing Element as presented. The motion was seconded by Council Member Huff and the motion passed with the following 5-0 roll call vote.

Ayes: Council Members Allan, Anstandig, Huff, Rogers and Mayor Craig  
Noes: None  
Abstain: None  
Absent: None

At 8:27 p.m., Council Member Allan excused himself and left the meeting.

#### **COMMITTEE/COMMISSION REPORTS**

The Council Members reported on the activities of their assigned Commissions/Committees.

### **COUNCIL MEMBER COMMENTS**

Council Member Huff commented on the ethics program presented by Santa Clara University. He stated that he had attended after hearing about it from Council Member Allan and that he highly recommends the program.

### **CITY MANAGER'S REPORT**

City Manager Loventhal reported on various administrative matters.

### **ADJOURNMENT**

At 8:36 p.m., Mayor Craig adjourned the meeting to 7:00 p.m., Tuesday, October 21, 2014 to be held in the City Council Chambers located at 18041 Saratoga-Los Gatos Road, Monte Sereno, California.

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Burton Craig, Mayor

ATTEST:

\_\_\_\_\_  
Andrea M. Chelemengos, City Clerk

DRAFT

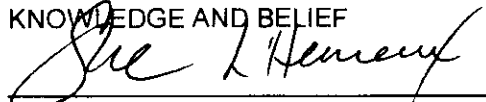


**CITY OF MONTE SERENO  
REGISTER OF ACCOUNTS PAYABLE**

AS OF THIS DATE:  
November 18, 2014

CHECK NO.	TO	FOR	AMOUNT	ACCOUNT
15273-15299		October 21, 2014 warrants	295,014.81	
15300-15314		October 22, 2014 payroll	92,638.73	
15315-15326		November 4, 2014 warrants	11,795.61	
15327	Logan & Powell, LLP	Litigation services	985.60	01-427
15328	Town of Los Gatos	Community garage sale	915.98	01-522
15329	The Christmas Light Pros	City Hall decorations	795.00	01-505
15330	ABAG Power Pool	Gas utility	83.65	01-705
15331	XEROX	Copier supplies and service	65.37	01-715
15332	American Express	Office supplies/ meeting supplies	2,541.66	VAR
15333	Accrisoft Corp.	Website host	50.00	01-720
15334	Silicon Vly Community Newspaper	Election notices	1,545.60	01-520
15335	Wells Fargo Bank	Meeting refreshments	95.39	01-505
15336	Wells Fargo Bank	Training/publications/Council registration	432.33	VAR
15337	Kelex Security	System maintenance	185.00	01-860
15338	COMCAST	Internet provider	133.98	01-720
15339	Anthony Rainieri Roofing	Building permit refund	413.82	01-575
15340	Town of Los Gatos	Police service for November 2014	48,292.80	03-545
15341	G. Bortolotto & Co., Inc.	Final payment Street rehab project	17,427.14	12-905
15342	SC County Transportation Agency	Congestion Management member fees	1,997.55	12-875
		<b>Total November 18, 2014 warrants</b>	<b>75,960.87</b>	
		<b>Total Vouched as due</b>	<b>399,449.15</b>	
		<b>Grand Total</b>	<b>475,410.02</b>	

I, SUE L'HEUREUX, FINANCE OFFICER DO HEREBY CERTIFY THAT THE PROCEEDING ACCOUNTS HAVE BEEN CHECKED AND FOUND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

  
SUE L'HEUREUX, FINANCE OFFICER

\* Reimbursable expense



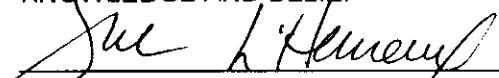
**CITY OF MONTE SERENO**  
**REGISTER OF ACCOUNTS PAYABLE**

VOUCHERED AS DUE

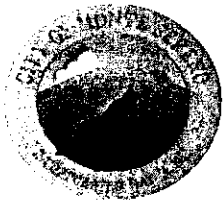
AS OF THIS DATE:  
 November 4, 2014 warrants  
 October 21, 2014 warrants  
 October 2014 payroll

CHECK NO.	TO	FOR	AMOUNT	ACCOUNT NO.
15273-15299		October 21, 2014 warrants	295,014.81	
15300-15314		October 2014 payroll	92,638.73	
15315	AT&T Mobility	Cell phone service	110.31	01-720
15316	Accisoft Corp	Website host	50.00	01-720
15317	NCCCA	City Clerk luncheon	40.00	01-740
15318	Conditioned Air Assoc.	City hall repairs	217.88	01-860
15319	Howard, Rome & Martin	Litigation services	1,761.37	01-427
15320	Hayes, Scott & Bonion	Litigation services	6,440.92	01-427
15321	Alhambra Drinking Water	Service for October	25.53	01-710
15322	American Planning Assoc.	Annual membership	375.00	01-745
15323	AT&T	Long distance phone service	80.80	01-720
15324	BMI Imaging Systems	Document storage	1,955.73	01-715
15325	US Postmaster	Renew bulk mail permit	220.00	01-711
15326	PG&E	Street lighting services	518.07	VAR
		<b>TOTAL November 4, 2014 warrants</b>	<b>\$11,795.61</b>	
		<b>GRAND TOTAL VOUCHERED AS DUE</b>	<b>\$399,449.15</b>	

I, SUE L'HEUREUX, FINANCE OFFICER DO HEREBY CERTIFY THAT THE PROCEEDING ACCOUNTS HAVE BEEN CHECKED AND FOUND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

  
 \_\_\_\_\_  
 SUE L'HEUREUX, FINANCE OFFICER

\* Reimbursable expense



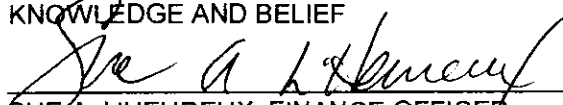
**CITY OF MONTE SERENO  
REGISTER OF ACCOUNTS PAYABLE**

AS OF THIS DATE:  
October 22, 2014 payroll  
October 21, 2014 warrants

**VOUCHERED AS DUE**

CHECK NO.	TO	FOR	AMOUNT	ACCOUNT NO.
15273	CSG Consultants, Inc.	Engineering/Inspection & Code Enforce	12,907.50	Var
15274	Martin & Chapman Co.	Election forms	13.44	01-725
15275	Goldfarb & Lipman	Litigation services	5,784.73	01-427
15276	Silicon Vly Regional Interoperabili	Annual membership	11,245.00	01-555
15277	Ali Fatapour, P.E.	Structural plan checks	13,558.08	01-765
15278	American Express	Office supplies	111.96	01-710
15279	DeMattei Construction	Refund overpayment permit # 14-10365	1,000.00	01-575
15280	VOID			
15281	Alhambra drinking water	Service for October	25.57	01-710
15282	PG&E	Office utilities	478.90	01-705
15283	Freitas + Freitas Inc.	Housing element consultants	7,560.00	01-570
15284	Allegiance Cleaning Service	Janitorial services	260.00	01-860
15285	San Jose Water	Service for Sept/October	328.61	01-705
15286	Wells Fargo Bank	Office supplies & meeting refreshments	248.38	VAR
15287	Wells Fargo Bank	Web services	45.00	01-720
15288	Wells Fargo Bank	2014 Picnic expenses	3,109.87	01-505
15289	COMCAST	Internet provider	133.97	01-720
15290	AT&T Mobility	Cell phone service	96.05	01-720
15291	ABAG Power Pool	Office gas utility	100.00	01-705
15292	Silicon Vly Comm. News	Housing element posting	104.63	01-570
15293	Logan & Powell LLP	Litigation services	1,709.40	01-427
15294	XEROX	Copier supplies & service	107.75	01-715
15295	Town of Los Gatos	Police Services for July/August/Sept.2014	144,878.40	03-545
15296	Town of Los Gatos	Police Service for October 2014	48,292.80	03-545
15297	CONTRACT Sweeping	Quarterly Street sweeping	1,227.48	12-865
15298	CSG Consultants, Inc.	Street Rehabilitation engineering	1,100.00	12-905
15299	City of Saratoga	Hwy 9 Phase II matching funds	40,587.29	12-905
15300-15314		October 2014 payroll	92,638.73	
		<b>Total October 21, 2014 warrants</b>	<b>\$295,014.81</b>	
		<b>October 2014 payroll</b>	<b>\$92,638.73</b>	
		<b>GRAND TOTAL</b>	<b>\$387,653.54</b>	

I, SUE A. L'HEUREUX, FINANCE OFFICER DO HEREBY CERTIFY THAT THE PROCEEDING ACCOUNTS HAVE BEEN CHECKED AND FOUND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

  
SUE A. L'HEUREUX, FINANCE OFFICER  
\* Reimbursable expense

**TREASURER'S REPORT**

**September 2014**

BALANCE AS OF August 2014  
 RECEIPTS FOR PERIOD  
 INVESTMENTS RECEIPTS DURING PERIOD  
 INTEREST EARNED  
 CASH DISBURSEMENTS FOR PERIOD  
 INVESTED DURING PERIOD

	\$353,753.85
	\$113,895.23
	\$36.59
	(\$157,135.32)
	\$0.00
EFT(PERS retirement)	(\$12,604.86)
EFT (payroll taxes)	(\$15,364.49)
Bank fees	(\$811.05)

**\$281,769.95**

**BALANCE IN DEMAND ACCOUNTS**  
 \$500.00 CHECKING  
 \$281,269.95 SAVINGS

**FUND DISTRIBUTION IN DEMAND ACCOUNTS**

1 GENERAL	\$156,981.83
3 LAW ENFORCEMENT	(\$16,613.46)
5 TRAFFIC SAFETY	\$94,490.52
6 POST OFFICE	\$21,867.77
12 GAS TAX (2107)	(\$20,970.98)
25 STORM DRAIN	\$44,472.34
30 SURETY TRUST	\$72.75
40 LOMA SERENA LTG.	(\$370.17)
50 ROSE/ANDREWS LTG.	\$1,839.35
<b>TOTAL</b>	<b><u>\$281,769.95</u></b>

City of Monte Sereno  
Investment Accounts

Local Agency Investment Fund - Custodian

FUND	6/30/2014	Interest	7/31/2014	8/31/2014	9/30/2014
General	6,139,098.05	3,314.92	6,142,412.97	6,142,412.97	6,142,412.97
Traffic Safety	100,000.00		100,000.00	100,000.00	100,000.00
2107 GAS TAX	20,292.48	10.68	20,303.16	20,303.16	20,303.16
Storm Drain	21,000.00		21,000.00	21,000.00	21,000.00
Surety Trust	27,042.53		27,042.53	27,042.53	27,042.53
Building Fund	0.00		0.00	0.00	0.00
Loma Serena Ltg.	9,000.00		9,000.00	9,000.00	9,000.00
<b>TOTAL</b>	<b>6,316,433.06</b>	<b>3,325.60</b>	<b>6,319,758.66</b>	<b>6,319,758.66</b>	<b>6,319,758.66</b>

NOTES:

Interest is deposited directly to LAIF account.

This quarterly report is in compliance with the City's investment policy and demonstrates the City's ability to meet its expenditure requirements for the next six months.

Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
October 15, 2014

CITY OF MONTE SERENO

FINANCE OFFICER  
18041 SARATOGA-LOS GATOS ROAD  
MONTE SERENO, CA 95030

PMA Average Monthly Yields

Account Number:  
98-43-561

Tran Type Definitions

September 2014 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	6,319,758.66
Total Withdrawal:	0.00	Ending Balance:	6,319,758.66

**TREASURER'S REPORT**

**October 2014**

BALANCE AS OF September 2014  
 RECEIPTS FOR PERIOD  
 INVESTMENTS RECEIPTS DURING PERIOD  
 INTEREST EARNED  
 CASH DISBURSEMENTS FOR PERIOD  
 INVESTED DURING PERIOD

	\$281,769.95
	\$317,368.30
	(\$388,713.22)
EFT(PERS retirement)	(\$13,259.95)
EFT (payroll taxes)	(\$16,224.77)
Bank fees	(\$144.29)

**\$180,796.02**

**BALANCE IN DEMAND ACCOUNTS**  
 \$500.00 CHECKING  
 \$180,296.02 SAVINGS

**FUND DISTRIBUTION IN DEMAND ACCOUNTS**

1 GENERAL	\$91,683.68
3 LAW ENFORCEMENT	(\$195,221.33)
5 TRAFFIC SAFETY	\$95,742.03
6 POST OFFICE	\$20,801.81
12 GAS TAX (2107)	\$120,479.86
25 STORM DRAIN	\$45,897.34
30 SURETY TRUST	\$72.75
40 LOMA SERENA LTG.	(\$446.61)
50 ROSE/ANDREWS LTG.	\$1,786.49
<b>TOTAL</b>	<b><u>\$180,796.02</u></b>

City of Monte Sereno  
Investment Accounts

Local Agency Investment Fund - Custodian

FUND	9/30/2014	Interest	10/31/2014
General	6,142,412.97	3,838.34	6,146,251.31
Traffic Safety	100,000.00		100,000.00
2107 GAS TAX	20,303.16	12.37	20,315.53
Storm Drain	21,000.00		21,000.00
Surety Trust	27,042.53		27,042.53
Building Fund	0.00		0.00
Loma Serena Ltg.	9,000.00		9,000.00
TOTAL	6,319,758.66	3,850.71	6,323,609.37

NOTES:

Interest is deposited directly to LAIF account.

This quarterly report is in compliance with the City's investment policy and demonstrates the City's ability to meet its expenditure requirements for the next six months.

Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
 November 10,  
 2014

CITY OF MONTE SERENO

FINANCE OFFICER  
 18041 SARATOGA-LOS GATOS ROAD  
 MONTE SERENO, CA 95030

PMA Average Monthly Yields

**Account Number:**  
 98-43-561

Tran Type Definitions

October 2014 Statement

Effective Date	Transaction Date	Tran Type	Tran Confirm Number	Authorized Caller	Amount
10/15/2014	10/14/2014	QRD	1447652	SYSTEM	3,850.71

Account Summary

Total Deposit:	3,850.71	Beginning Balance:	6,319,758.66
Total Withdrawal:	0.00	Ending Balance:	6,323,609.37



THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
FOR THE MONTH OF  
SEPTEMBER 2014  
(25 % of FY)

REVENUES	ACCOUNT NUMBER	BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET
<b>PROPERTY TAX</b>					
Secured	01 202	1,136,765.00	0.00	0.00	0.00%
Unsecured	01 204	64,000.00	0.00	0.00	0.00%
Homeowners Exemption SB 813	01 210	5,454.00	0.00	0.00	0.00%
	01 214	15,000.00	1,357.66	2,648.23	17.65%
<b>TOTAL PROPERTY TAX</b>		<b>1,221,219.00</b>	<b>1,357.66</b>	<b>2,648.23</b>	<b>0.22%</b>
<b>REAL PROPERTY TAX</b>					
Real Prop Trans	01 222	45,000.00	3,964.95	9,206.45	20.46%
<b>TOTAL REAL PROP. TAX</b>		<b>45,000.00</b>	<b>3,964.95</b>	<b>9,206.45</b>	<b>20.46%</b>
<b>LICENSES AND PERMITS</b>					
Business Lic.	01 232	38,000.00	2,055.00	22,990.00	60.50%
Construction Tax	01 234	34,000.00	2,352.12	3,853.56	11.33%
Construction Permits	01 236	295,000.00	25,350.69	61,810.18	20.95%
Grading Permits	01 237	26,000.00	1,567.00	5,510.00	21.19%
Subdivision Fee	01 240	15,000.00	0.00	0.00	0.00%
Zoning Fees	01 242	60,000.00	6,838.65	20,465.95	34.11%
Encroachments	01 244	12,000.00	1,475.00	1,650.00	13.75%
Road Impact fees	01 246	85,000.00	7,974.77	14,847.17	17.47%
<b>TOTAL LICENSE &amp; PERMITS</b>		<b>565,000.00</b>	<b>47,613.23</b>	<b>131,126.86</b>	<b>23.21%</b>
<b>FRANCHISE TAX</b>					
Gas	01 262	14,000.00	0.00	0.00	0.00%
Electricity	01 263	43,215.00	0.00	0.00	0.00%
Water	01 264	20,000.00	0.00	0.00	0.00%
Refuse	01 266	109,000.00	4,975.87	27,470.76	25.20%
Recycle HHW & JPA fees	01 267	13,000.00	902.34	2,120.62	16.31%
Cable TV	01 268	60,000.00	0.00	0.00	0.00%
<b>TOTAL FRANCHISE TAX</b>		<b>259,215.00</b>	<b>5,878.21</b>	<b>29,591.38</b>	<b>11.42%</b>
Interest - General	01 282	15,000.00	29.75	29.75	0.20%
<b>TOTAL INTEREST</b>		<b>15,000.00</b>	<b>29.75</b>	<b>29.75</b>	<b>0.20%</b>
<b>MISCELLANEOUS</b>					
Horticultural/Arborist Service	01 284	500.00	0.00	0.00	0.00%
Merchant Credit service fee	01 286	1,600.00	0.00	482.85	30.18%
AB939	01 287	1,645.00	428.74	428.74	26.06%
AVASA	01 288	1,800.00	594.70	594.70	33.04%
BCJPIA/State fund Ins. rebate	01 290	2,000.00	26.00	26.00	1.30%
Microfilm Fee	01 291	7,335.00	751.00	1,765.00	24.06%
Miscellaneous	01 292	1,000.00	10,911.60	10,986.60	1098.66%
Alarm Soundings	01 293	400.00	0.00	0.00	0.00%
Reimb. Publication	01 294	500.00	12.00	44.80	8.96%
Debt Collection	01 295	0.00	0.00	0.00	N/A
General Fund Reserve transfer	01 xxx	115,688.00	0.00	0.00	0.00%
<b>TOTAL MISCELLANEOUS</b>		<b>132,468.00</b>	<b>12,724.04</b>	<b>14,328.69</b>	<b>10.82%</b>

THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
FOR THE MONTH OF  
SEPTEMBER 2014  
(25 % of FY)

REVENUES	ACCOUNT NUMBER	BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET
<b>STATE SUBVENTION</b>					
Sales and UseTax	01 296	10,500.00	610.42	2,620.33	24.96%
Misc. (Bev.recycle)	01 305	5,000.00	0.00	5,000.00	100.00%
<b>TOTAL STATE SUBVENTION</b>		<b>15,500.00</b>	<b>610.42</b>	<b>7,620.33</b>	<b>49.16%</b>
<b>LAW ENFORCEMENT</b>					
Law Enforcement Tax	03 316	183,150.00	0.00	0.00	0.00%
Miscellaneous/COPS grant	03 318	100,000.00	0.00	0.00	0.00%
<b>TOTAL LAW ENFORCEMENT</b>		<b>283,150.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>TRAFFIC SAFETY</b>					
Traffic Safety	05 322	13,000.00	1,213.34	1,213.34	9.33%
Misc(Safe routes state grant)	05 323	0.00	13,172.00	13,172.00	N/A
Traffic Safety Reserve transfer	05 xxx	0.00	0.00	0.00	N/A
<b>TOTAL TRAFFIC SAFETY</b>		<b>13,000.00</b>	<b>14,385.34</b>	<b>14,385.34</b>	<b>110.66%</b>
<b>GAS TAX</b>					
Gas Tax	12 328	90,000.00	16,462.76	28,344.54	31.49%
Gas Tax Interest	12 332	150.00	6.84	17.52	11.68%
Misc ( Street rehab fed grant)	12 333	250,000.00	0.00	0.00	0.00%
Gas Tax reserver transfer	12 xxx	0.00	0.00	0.00	N/A
<b>TOTAL GAS TAX</b>		<b>340,150.00</b>	<b>16,469.60</b>	<b>28,362.06</b>	<b>8.34%</b>
<b>STORM DRAIN FEES</b>					
Storm drain dev fees	25 352	8,000.00	0.00	0.00	0.00%
Clean water program lease	25 353	13,140.00	1,000.00	3,140.00	23.90%
Storm Drain maintenance/Administration	25 354	22,470.00	0.00	0.00	0.00%
Storm drain transfer	25 xxx	0.00	0.00	0.00	N/A
<b>TOTAL STORM DRAIN FEES</b>		<b>43,610.00</b>	<b>1,000.00</b>	<b>3,140.00</b>	<b>7.20%</b>

THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
FOR THE MONTH OF  
SEPTEMBER 2014  
(25 % of FY)

REVENUES	ACCOUNT NUMBER		BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET
LOMA SERENA						
Secured	40	366	1,800.00	0.00	0.00	0.00%
Unsecured	40	368	140.00	0.00	0.00	0.00%
Homeowner Exempt/SB813	40	378	30.00	3.09	12.49	41.63%
TOTAL LOMA SERENA			1,970.00	3.09	12.49	0.63%
ROSE/ANDREWS						
Secured	50	402	984.00	0.00	0.00	0.00%
TOTAL ROSE/ANDREWS			984.00	0.00	0.00	0.00%
Post Office Revenue	06	270	16,000.00	1,283.60	3,294.37	20.59%
TOTAL			16,000.00	1,283.60	3,294.37	20.59%
TOTAL REVENUES			2,952,266.00	105,319.89	243,745.95	8.26%
<b>EXPENDITURES</b>						
CITY ATTORNEY						
Retainer	01	425	64,449.00	5,370.75	16,112.25	25.00%
Litigation	01	427	75,000.00	24,975.95	28,748.95	38.33%
Mtg, Trv, Prot.	01	435	500.00	0.00	150.15	30.03%
TOTAL CITY ATTORNEY			139,949.00	30,346.70	45,011.35	32.16%
CITY AUDIT						
Audit	01	470	28,000.00	0.00	0.00	0.00%
Gas Tax Audit	12	472	1,800.00	0.00	0.00	0.00%
Misc/Bank charges	01	480	3,500.00	811.05	1,650.79	47.17%
TOTAL CITY AUDIT			33,300.00	811.05	1,650.79	4.96%

THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
FOR THE MONTH OF  
SEPTEMBER 2014  
(25 % of FY)

EXPENSES	ACCOUNT NUMBER	BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET
<b>GENERAL GOVERNMENT</b>					
Council Trvl, Mtgs, Protocol	01 505	20,000.00	4,834.96	5,070.53	25.35%
Council Membership	01 515	7,500.00	0.00	4,967.00	66.23%
Elections	01 520	52,000.00	805.80	805.80	1.55%
Municipal Code Revision	01 521	3,000.00	0.00	244.47	8.15%
Environmental Svcs	01 522	15,000.00	0.00	6,352.90	42.35%
Professional Svcs	01 535	45,000.00	630.32	1,830.32	4.07%
Insurance & Bonding	01 540	60,000.00	0.00	58,008.00	96.68%
Code Enforcement	01 545	16,000.00	0.00	1,140.00	7.13%
Community Assist.	01 550	15,000.00	1,000.00	12,000.00	80.00%
Emergency Svcs	01 555	17,800.00	0.00	0.00	0.00%
Legal Ads	01 565	200.00	51.00	153.00	76.50%
General Plan Revise	01 570	37,000.00	851.79	9,086.79	24.56%
Misc/Refunds	01 575	200.00	0.00	0.00	0.00%
Sales Tax	01 576	100.00	0.00	23.00	23.00%
Animal Control	01 585	24,120.00	6,030.00	12,060.00	50.00%
<b>TOTAL GEN. GOVERNMENT</b>		<b>312,920.00</b>	<b>14,203.87</b>	<b>111,741.81</b>	<b>35.71%</b>
<b>PERSONNEL</b>					
Reg Full Time	01 605	684,864.00	51,855.91	180,073.41	26.29%
Part Time	01 615	27,095.00	2,389.70	6,835.65	25.23%
Ltdi Lif Ins	01 620	10,740.00	322.82	2,230.34	20.77%
Rtrmnt Employer	01 625	110,353.00	8,348.93	28,767.16	26.07%
Rtrmnt Employee	01 627	49,837.00	3,797.19	13,083.61	26.25%
Health Insurance	01 630	53,155.00	4,617.07	13,826.49	26.01%
Dental Insurance	01 635	5,961.00	695.52	1,589.76	26.67%
Workers Comp	01 642	12,856.00	721.37	2,458.12	19.12%
Social Security	01 645	47,292.00	2,686.92	11,065.36	23.40%
Medicare	01 647	11,060.00	844.19	2,884.52	26.08%
Unemployment	01 650	0.00	0.00	0.00	N/A
Tuition Reimb	01 655	0.00	0.00	0.00	N/A
Deferred Compensation	01 660	12,322.00	1,085.84	2,795.46	22.69%
Benefits Allowance	01 665	19,297.00	1,380.91	4,520.73	23.43%
<b>TOTAL PERSONNEL</b>		<b>1,044,832.00</b>	<b>78,746.37</b>	<b>270,130.61</b>	<b>25.85%</b>

THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
FOR THE MONTH OF  
SEPTEMBER 2014  
(25 % of FY)

EXPENSES	ACCOUNT NUMBER	BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET
<b>ADMINISTRATION</b>					
Off Utilities	01 705	8,000.00	1,361.54	2,517.83	31.47%
Off Supplies	01 710	7,000.00	723.71	1,009.84	14.43%
Postage	01 711	4,000.00	0.00	3,000.00	75.00%
Off Equip Maintenance	01 715	6,000.00	65.37	2,015.39	33.59%
Communications	01 720	14,000.00	4,990.09	6,643.19	47.45%
Reproduction/Printing	01 725	6,000.00	0.00	2,768.81	46.15%
Mtgs/Trvl/Mileage reimb.	01 740	21,000.00	1,578.53	5,005.16	23.83%
Pubs/Books/Membership	01 745	7,000.00	171.35	2,082.79	29.75%
Contract Services	01 765	134,000.00	9,460.00	10,781.50	8.05%
Training	01 770	5,000.00	0.00	0.00	0.00%
Miscellaneous	01 775	0.00	0.00	0.00	N/A
Horticultural/Arborist Services	01 885	500.00	0.00	0.00	0.00%
City Mngrs Revolving	01 999	3,000.00	0.00	0.00	0.00%
<b>TOTAL ADMINISTRATION</b>		<b>215,500.00</b>	<b>18,350.59</b>	<b>35,824.51</b>	<b>16.62%</b>
<b>EQUIPMENT/IMPROVEMENTS</b>					
Office	01 805	4,020.00	0.00	1,075.12	26.74%
Field	01 810	200.00	0.00	0.00	0.00%
Computer, Hard/Software	01 811	15,000.00	0.00	1,051.51	7.01%
Building Improvements	01 815	7,000.00	0.00	0.00	0.00%
<b>TOTAL EQUIP./IMPROV.</b>		<b>26,220.00</b>	<b>0.00</b>	<b>2,126.63</b>	<b>8.11%</b>
<b>LAW ENFORCEMENT</b>					
Police Services	03 545	563,771.00	0.00	0.00	0.00%
Booking & CAL-ID	03 546	60.00	0.00	0.00	0.00%
Disburse COPS grant	03 548	100,000.00	0.00	0.00	0.00%
<b>TOTAL LAW ENFORCEMENT</b>		<b>663,831.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>BUILDING MAINTENANCE</b>					
Building & Ground Maint	01 860	15,000.00	1,185.00	2,908.00	19.39%
Building & Ground Const	01 920	0.00	0.00	0.00	N/A
<b>TOTAL BUILDING MAINTENANCE</b>		<b>15,000.00</b>	<b>1,185.00</b>	<b>2,908.00</b>	<b>19.39%</b>
<b>MAINTENANCE</b>					
Street Maint.&Repair	12 845	50,000.00	0.00	0.00	0.00%
Storm Drain Maintenance	25 850	10,000.00	0.00	0.00	0.00%
Clean Water Program Administration	25 805	25,000.00	0.00	14,000.00	56.00%
Street Sweeping	12 865	7,000.00	0.00	0.00	0.00%
Traffic Safety	05 870	10,000.00	1,278.32	1,614.04	16.14%
Traffic Safety projects	05 915	0.00	0.00	0.00	N/A
Congestion Management	12 875	2,000.00	0.00	0.00	0.00%
<b>TOTAL MAINTENANCE</b>		<b>104,000.00</b>	<b>1,278.32</b>	<b>15,614.04</b>	<b>15.01%</b>
<b>CONSTRUCTION</b>					
Gen Fund Road Project	01 905	0.00	0.00	0.00	N/A
Road Project (Street rehab&Hwy9)	12 905	300,000.00	12,200.00	209,072.63	69.69%
Traffic Safety	05 905	0.00	0.00	0.00	N/A
Storm Drain Project	25 910	0.00	0.00	0.00	N/A
<b>TOTAL CONSTRUCTION</b>		<b>300,000.00</b>	<b>12,200.00</b>	<b>209,072.63</b>	<b>69.69%</b>

THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
FOR THE MONTH OF  
SEPTEMBER 2014  
(25 % of FY)

EXPENSES	ACCOUNT		BUDGET	CURRENT	YTD	% OF
	NUMBER			PERIOD	ACTUAL	BUDGET
<b>SPECIAL DISTRICTS</b>						
Post Office Expense	06	580	4,000.00	378.46	854.88	21.37%
Payroll	06	606	25,365.00	2,048.76	6,243.84	24.62%
PERS	06	626	5,707.00	458.74	1,398.06	24.50%
Soc Sec	06	646	1,572.00	127.02	387.11	24.63%
Medicare	06	648	367.00	29.71	90.54	24.67%
Loma Serena Ltg	40	935	2,300.00	200.86	401.72	17.47%
Rose/Andrews	50	945	1,300.00	52.87	105.73	8.13%
<b>TOTAL SPECIAL DISTRICTS</b>			<b>40,611.00</b>	<b>3,296.42</b>	<b>9,481.88</b>	<b>23.35%</b>
<b>TOTAL EXPENDITURES</b>			<b>2,896,163.00</b>	<b>160,418.32</b>	<b>703,562.25</b>	<b>24.29%</b>

THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
FOR THE MONTH OF  
OCTOBER 2014  
(33 % of FY)

REVENUES	ACCOUNT NUMBER	BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET
<b>PROPERTY TAX</b>					
Secured	01 202	1,136,765.00	0.00	0.00	0.00%
Unsecured	01 204	64,000.00	0.00	0.00	0.00%
Homeowners Exemption	01 210	5,454.00	0.00	0.00	0.00%
SB 813	01 214	15,000.00	1,943.83	4,592.06	30.61%
<b>TOTAL PROPERTY TAX</b>		<b>1,221,219.00</b>	<b>1,943.83</b>	<b>4,592.06</b>	<b>0.38%</b>
<b>REAL PROPERTY TAX</b>					
Real Prop Trans	01 222	45,000.00	8,471.10	17,677.55	39.28%
<b>TOTAL REAL PROP. TAX</b>		<b>45,000.00</b>	<b>8,471.10</b>	<b>17,677.55</b>	<b>39.28%</b>
<b>LICENSES AND PERMITS</b>					
Business Lic.	01 232	38,000.00	1,200.00	24,190.00	63.66%
Construction Tax	01 234	34,000.00	1,447.89	5,301.45	15.59%
Construction Permits	01 236	295,000.00	17,198.60	79,008.78	26.78%
Grading Permits	01 237	26,000.00	1,226.00	6,736.00	25.91%
Subdivision Fee	01 240	15,000.00	0.00	0.00	0.00%
Zoning Fees	01 242	60,000.00	10,260.00	30,725.95	51.21%
Encroachments	01 244	12,000.00	3,100.00	4,750.00	39.58%
Road Impact fees	01 246	85,000.00	5,401.49	20,248.66	23.82%
<b>TOTAL LICENSE &amp; PERMITS</b>		<b>565,000.00</b>	<b>39,833.98</b>	<b>170,960.84</b>	<b>30.26%</b>
<b>FRANCHISE TAX</b>					
Gas	01 262	14,000.00	0.00	0.00	0.00%
Electricity	01 263	43,215.00	0.00	0.00	0.00%
Water	01 264	20,000.00	0.00	0.00	0.00%
Refuse	01 266	109,000.00	2,631.85	30,102.61	27.62%
Recycle HHW & JPA fees	01 267	13,000.00	2,126.39	4,247.01	32.67%
Cable TV	01 268	60,000.00	0.00	0.00	0.00%
<b>TOTAL FRANCHISE TAX</b>		<b>259,215.00</b>	<b>4,758.24</b>	<b>34,349.62</b>	<b>13.25%</b>
Interest - General	01 282	15,000.00	0.00	29.75	0.20%
<b>TOTAL INTEREST</b>		<b>15,000.00</b>	<b>0.00</b>	<b>29.75</b>	<b>0.20%</b>
<b>MISCELLANEOUS</b>					
Horticultural/Arborist Service	01 284	500.00	0.00	0.00	0.00%
Merchant Credit service fee	01 286	1,600.00	0.00	482.85	30.18%
AB939	01 287	1,645.00	0.00	428.74	26.06%
AVASA	01 288	1,800.00	0.00	594.70	33.04%
BCJPIA/State fund Ins. rebate	01 290	2,000.00	157.32	183.32	9.17%
Microfilm Fee	01 291	7,335.00	499.50	2,264.50	30.87%
Miscellaneous	01 292	1,000.00	27.00	11,013.60	1101.36%
Alarm Soundings	01 293	400.00	0.00	0.00	0.00%
Reimb. Publication	01 294	500.00	26.50	71.30	14.26%
Debt Collection	01 295	0.00	0.00	0.00	N/A
General Fund Reserve transfer	01 xxx	115,688.00	0.00	0.00	0.00%
<b>TOTAL MISCELLANEOUS</b>		<b>132,468.00</b>	<b>710.32</b>	<b>15,039.01</b>	<b>11.35%</b>

THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
FOR THE MONTH OF  
OCTOBER 2014  
(33 % of FY)

REVENUES	ACCOUNT NUMBER		BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET
<b>STATE SUBVENTION</b>						
Sales and UseTax	01	296	10,500.00	579.70	3,200.03	30.48%
Misc. (Bev.recycle)	01	305	5,000.00	0.00	5,000.00	100.00%
<b>TOTAL STATE SUBVENTION</b>			15,500.00	579.70	8,200.03	52.90%
<b>LAW ENFORCEMENT</b>						
Law Enforcement Tax	03	316	183,150.00	0.00	0.00	0.00%
Miscellaneous/COPS grant	03	318	100,000.00	14,563.33	14,563.33	14.56%
<b>TOTAL LAW ENFORCEMENT</b>			283,150.00	14,563.33	14,563.33	5.14%
<b>TRAFFIC SAFETY</b>						
Traffic Safety	05	322	13,000.00	1,689.68	2,903.02	22.33%
Misc(Safe routes state grant)	05	323	0.00	0.00	13,172.00	N/A
Traffic Safety Reserve transfer	05	xxx	0.00	0.00	0.00	N/A
<b>TOTAL TRAFFIC SAFETY</b>			13,000.00	1,689.68	16,075.02	123.65%
<b>GAS TAX</b>						
Gas Tax	12	328	90,000.00	9,579.66	37,924.20	42.14%
Gas Tax Interest	12	332	150.00	0.00	17.52	11.68%
Misc ( Street rehab fed grant)	12	333	250,000.00	176,925.95	176,925.95	70.77%
Gas Tax reserver transfer	12	xxx	0.00	0.00	0.00	N/A
<b>TOTAL GAS TAX</b>			340,150.00	186,505.61	214,867.67	63.17%
<b>STORM DRAIN FEES</b>						
Storm drain dev fees	25	352	8,000.00	0.00	0.00	0.00%
Clean water program lease	25	353	13,140.00	1,000.00	4,140.00	31.51%
Storm Drain maintenance/Administration	25	354	22,470.00	0.00	0.00	0.00%
Storm drain transfer	25	xxx	0.00	0.00	0.00	N/A
<b>TOTAL STORM DRAIN FEES</b>			43,610.00	1,000.00	4,140.00	9.49%



THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
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OCTOBER 2014  
(33 % of FY)

<b>REVENUES</b>	<b>ACCOUNT</b>		<b>BUDGET</b>	<b>CURRENT</b>	<b>YTD</b>	<b>% DF</b>
	<b>NUMBER</b>			<b>PERIDD</b>	<b>ACTUAL</b>	<b>BUDGET</b>
LOMA SERENA						
Secured	40	366	1,800.00	0.00	0.00	0.00%
Unsecured	40	368	140.00	120.51	120.51	86.08%
Homeowner Exempt/SB813	40	378	30.00	3.91	16.40	54.67%
TOTAL LOMA SERENA			1,970.00	124.42	136.91	6.95%
ROSE/ANDREWS						
Secured	50	402	984.00	0.00	0.00	0.00%
TOTAL ROSE/ANDREWS			984.00	0.00	0.00	0.00%
Post Office Revenue	06	270	16,000.00	1,244.02	4,538.39	28.36%
TDTAL			16,000.00	1,244.02	4,538.39	28.36%
TOTAL REVENUES			2,952,266.00	261,424.23	505,170.18	17.11%
<b>EXPENDITURES</b>						
CITY ATTORNEY						
Retainer	01	425	64,449.00	5,370.75	21,483.00	33.33%
Litigation	01	427	75,000.00	9,738.58	38,487.53	51.32%
Mtg, Trv, Prot.	01	435	500.00	0.00	150.15	30.03%
TOTAL CITY ATTORNEY			139,949.00	15,109.33	60,120.68	42.96%
CITY AUDIT						
Audit	01	470	28,000.00	0.00	0.00	0.00%
Gas Tax Audit	12	472	1,800.00	0.00	0.00	0.00%
Misc/Bank charges	01	480	3,500.00	144.29	1,795.08	51.29%
TOTAL CITY AUDIT			33,300.00	144.29	1,795.08	5.39%

THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
FOR THE MONTH OF  
OCTOBER 2014  
(33 % of FY)

EXPENSES	ACCOUNT NUMBER	BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET
<b>GENERAL GOVERNMENT</b>					
Council Trvl, Mtgs,Protocol	01 505	20,000.00	3,131.84	8,202.37	41.01%
Council Membership	01 515	7,500.00	0.00	4,967.00	66.23%
Elections	01 520	52,000.00	0.00	805.80	1.55%
Municipal Code Revision	01 521	3,000.00	0.00	244.47	8.15%
Environmental Svcs	01 522	15,000.00	0.00	6,352.90	42.35%
Professional Svcs	01 535	45,000.00	5,672.88	7,503.20	16.67%
Insurance & Bonding	01 540	60,000.00	0.00	58,008.00	96.68%
Code Enforcement	01 545	16,000.00	3,040.00	4,180.00	26.13%
Community Assist.	01 550	15,000.00	0.00	12,000.00	80.00%
Emergency Svcs	01 555	17,800.00	11,245.00	11,245.00	63.17%
Legal Ads	01 565	200.00	0.00	153.00	76.50%
General Plan Revise	01 570	37,000.00	7,664.63	16,751.42	45.27%
Misc/Refunds	01 575	200.00	1,000.00	1,000.00	500.00%
Sales Tax	01 576	100.00	0.00	23.00	23.00%
Animal Control	01 585	24,120.00	0.00	12,060.00	50.00%
<b>TOTAL GEN. GOVERNMENT</b>		<b>312,920.00</b>	<b>31,754.35</b>	<b>143,496.16</b>	<b>45.86%</b>
<b>PERSONNEL</b>					
Reg Full Time	01 605	684,864.00	54,905.14	234,978.55	34.31%
Part Time	01 615	27,095.00	2,363.65	9,199.30	33.95%
Ltdi Lif Ins	01 620	10,740.00	677.73	2,908.07	27.08%
Rtrmnt Employer	01 625	110,353.00	8,814.24	37,581.40	34.06%
Rtrmnt Employee	01 627	49,837.00	4,008.82	17,092.43	34.30%
Health Insurance	01 630	53,155.00	6,014.27	19,840.76	37.33%
Dental Insurance	01 635	5,961.00	579.60	2,169.36	36.39%
Workers Comp	01 642	12,856.00	723.23	3,181.35	24.75%
Social Security	01 645	47,292.00	2,842.63	13,907.99	29.41%
Medicare	01 647	11,060.00	880.61	3,765.13	34.04%
Unemployment	01 650	0.00	0.00	0.00	N/A
Tuition Reimb	01 655	0.00	0.00	0.00	N/A
Deferred Compensation	01 660	12,322.00	877.21	3,672.67	29.81%
Benefits Allowance	01 665	19,297.00	985.83	5,506.56	28.54%
<b>TOTAL PERSONNEL</b>		<b>1,044,832.00</b>	<b>83,672.96</b>	<b>353,803.57</b>	<b>33.86%</b>

THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
FOR THE MONTH OF  
OCTOBER 2014  
(33 % of FY)

EXPENSES	ACCOUNT NUMBER		BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET
<b>ADMINISTRATION</b>						
Off Utilities	01	705	8,000.00	907.51	3,425.34	42.82%
Off Supplies	01	710	7,000.00	363.94	1,373.78	19.63%
Postage	01	711	4,000.00	0.00	3,000.00	75.00%
Off Equip Maintenance	01	715	6,000.00	107.75	2,123.14	35.39%
Communications	01	720	14,000.00	2,003.19	8,646.38	61.76%
Reproduction/Printing	01	725	6,000.00	371.22	3,140.03	52.33%
Mtgs/Trvl/Mileage reimb.	01	740	21,000.00	1,600.00	6,605.16	31.45%
Pubs/Books/Membership	01	745	7,000.00	30.00	2,112.79	30.18%
Contract Services	01	765	134,000.00	37,945.58	48,727.08	36.36%
Training	01	770	5,000.00	0.00	0.00	0.00%
Miscellaneous	01	775	0.00	0.00	0.00	N/A
Horticultural/Arborist Services	01	885	500.00	0.00	0.00	0.00%
City Mngrs Revolving	01	999	3,000.00	0.00	0.00	0.00%
<b>TOTAL ADMINISTRATION</b>			<b>215,500.00</b>	<b>43,329.19</b>	<b>79,153.70</b>	<b>36.73%</b>
<b>EQUIPMENT/IMPROVEMENTS</b>						
Office	01	805	4,020.00	0.00	1,075.12	26.74%
Field	01	810	200.00	0.00	0.00	0.00%
Computer, Hard/Software	01	811	15,000.00	0.00	1,051.51	7.01%
Building Improvements	01	815	7,000.00	0.00	0.00	0.00%
<b>TOTAL EQUIP./IMPROV.</b>			<b>26,220.00</b>	<b>0.00</b>	<b>2,126.63</b>	<b>8.11%</b>
<b>LAW ENFORCEMENT</b>						
Police Services	03	545	563,771.00	193,171.20	193,171.20	34.26%
Booking & CAL-ID	03	546	60.00	0.00	0.00	0.00%
Disburse COPS grant	03	548	100,000.00	0.00	0.00	0.00%
<b>TOTAL LAW ENFORCEMENT</b>			<b>663,831.00</b>	<b>193,171.20</b>	<b>193,171.20</b>	<b>29.10%</b>
<b>BUILDING MAINTENANCE</b>						
Building & Ground Maint	01	860	15,000.00	2,161.66	5,069.66	33.80%
Building & Ground Const	01	920	0.00	0.00	0.00	N/A
<b>TOTAL BUILDING MAINTENANCE</b>			<b>15,000.00</b>	<b>2,161.66</b>	<b>5,069.66</b>	<b>33.80%</b>
<b>MAINTENANCE</b>						
Street Maint.&Repair	12	845	50,000.00	0.00	0.00	0.00%
Storm Drain Maintenance	25	850	10,000.00	0.00	0.00	0.00%
Clean Water Program Administration	25	805	25,000.00	0.00	14,000.00	56.00%
Street Sweeping	12	865	7,000.00	1,227.48	1,227.48	17.54%
Traffic Safety	05	870	10,000.00	438.17	2,052.21	20.52%
Traffic Safety projects	05	915	0.00	0.00	0.00	N/A
Congestion Management	12	875	2,000.00	0.00	0.00	0.00%
<b>TOTAL MAINTENANCE</b>			<b>104,000.00</b>	<b>1,665.65</b>	<b>17,279.69</b>	<b>16.62%</b>
<b>CONSTRUCTION</b>						
Gen Fund Road Project	01	905	0.00	0.00	0.00	N/A
Road Project (Street rehab&Hwy9)	12	905	300,000.00	43,827.29	252,899.92	84.30%
Traffic Safety	05	905	0.00	0.00	0.00	N/A
Storm Drain Project	25	910	0.00	0.00	0.00	N/A
<b>TOTAL CONSTRUCTION</b>			<b>300,000.00</b>	<b>43,827.29</b>	<b>252,899.92</b>	<b>84.30%</b>

THE CITY OF MONTE SERENO  
REVENUES AND EXPENDITURES REPORT  
FOR THE MONTH OF  
OCTOBER 2014  
(33 % of FY)

EXPENSES	ACCOUNT NUMBER		BUDGET	CURRENT PERIOD	YTD ACTUAL	% OF BUDGET
SPECIAL DISTRICTS						
Post Office Expense	06	580	4,000.00	87.96	942.84	23.57%
Payroll	06	606	25,365.00	1,951.20	8,195.04	32.31%
PERS	06	626	5,707.00	436.89	1,834.95	32.15%
Soc Sec	06	646	1,572.00	120.97	508.08	32.32%
Medicare	06	648	367.00	28.29	118.83	32.38%
Loma Serena Ltg	40	935	2,300.00	200.86	602.58	26.20%
Rose/Andrews	50	945	1,300.00	52.86	158.59	12.20%
TOTAL SPECIAL DISTRICTS			40,611.00	2,879.03	12,360.91	30.44%
TOTAL EXPENDITURES			2,896,163.00	417,714.95	1,121,277.20	38.72%

**MEETING DATE**  
November 18, 2014

**REPORT TO MONTE SERENO CITY COUNCIL**  
Update on Web Site Project

**RECOMMENDATION:**

This report is for informational purposes only.

**BACKGROUND/DISCUSSION:**

The City has previously determined the need to improve the City's website. Specifically, City staff and City Council have identified several functional needs that are not being met with the current website. Over the last few months, City staff has worked to identify and procure the services of the most qualified web site and "eGovernment" contractor that could design and maintain a new City website. As a result of that work, the City Council authorized the negotiation and execution of a professional service agreement with CivicPlus at their October 7<sup>th</sup> meeting. The agreement was recently executed and the City is scheduled to conduct a kick off meeting with CivicPlus this week. The City expects the new web site to be completed in approximately 10 weeks. The new web site will have many new features and offer several improvements over the existing web site features. Included with this report is a brief highlight of the new and improved features of the CivicPlus web site.

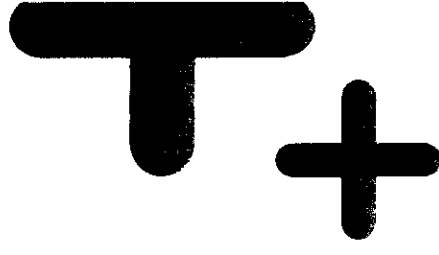
  
\_\_\_\_\_  
City Manager

## + Introducing CivicPlus Core

Across the United States, Canada and Australia, governments of all sizes are asking for help in moving from a static communications model to a dynamic, interactive one. CivicPlus clients are setting the standard when it comes to providing their citizens with beautifully designed and functional government websites.

CivicPlus Core makes it possible for even the smallest communities to provide citizens with big eGovernment possibilities. Core websites are built at a lower cost but still offer a simplified government website with eye-catching design and the powerful functionality from the heart of the CivicPlus Government Content Management System.

Providing citizens with online functionality, services and digital community engagement doesn't have to come with a huge price tag thanks to CivicPlus' newest offering, CivicPlus Core.



## + CivicPlus Core Essential Features



### Calendar

Connect your community and get your residents involved. Reminders and point-to-point directions.



### ePay

With full integration of ePay, citizens can make payments while on the go, no matter their location.



### News Flash

Keep your community up-to-date with important and timely news and announcements.



### NotifyMe®

Citizens can sign up to receive email notifications on any topic they choose.



### Document Center

Store your documents to be downloaded or viewed by the end user, allowing for easy access for site visitors.



### FAQ

Help reduce time-consuming phone calls or trips to government offices by answering commonly asked questions through the website.

+ PLUS Pre-populated, best-practice content that you can modify with our Government Content Management System (GCMS™) !

## + Digital Community Engagement Features



### Citizen Request Tracker™

Allow citizens to report problems online through your website. Requests are easy to manage and automatically routed to the correct department.



### Community Voice

Provide citizens a platform to submit ideas and suggestions to their local government officials directly from your website.



### Form Center

Quickly develop forms to be filled out and submitted online through your website.

No programming knowledge or additional software required.

## + A Website to be Proud of...

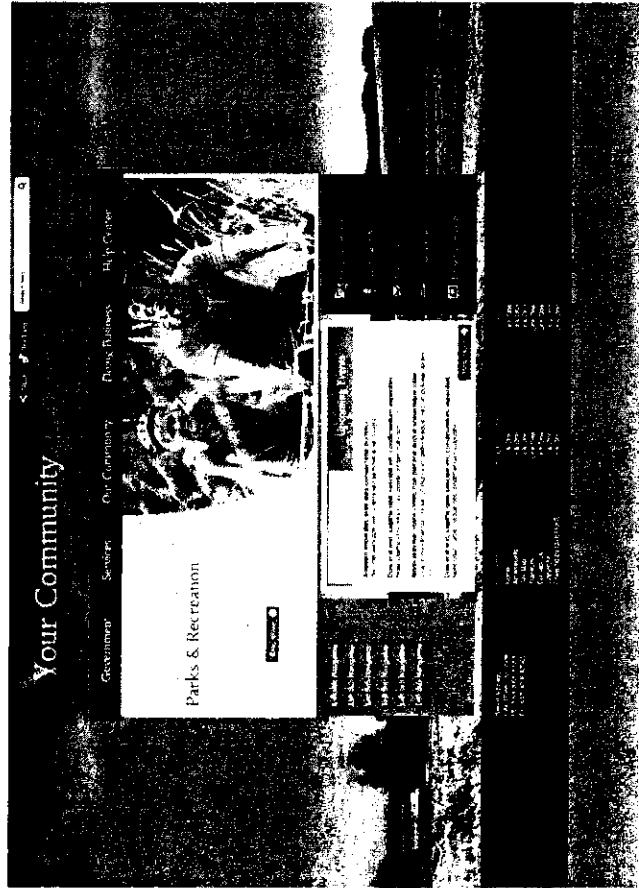
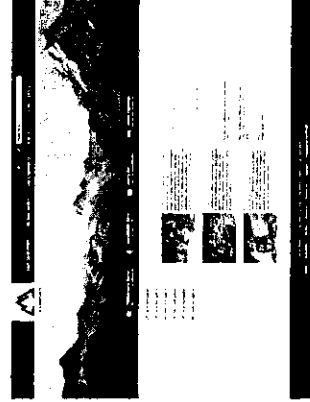
CivicPlus Core offers the best of both worlds – a site that looks as good as it performs! The interface will be customized with colors and imagery you supply.

### 4 Unique Layouts:

Usability is a key component of our websites. Each layout follows CivicPlus' best-practices to optimize functionality and maximize the use of the modules.

### Custom Design

We will apply a custom design to the layout of your choice. Colors, imagery, and styles will be unique to your community and our creativity allows for endless possibilities.





# + About CivicPlus

CivicPlus specializes in using advanced technology to develop websites that increase citizen engagement, government accountability and operational efficiencies. CivicPlus is a certified GSA Schedule contract holder for the U.S. Federal Government (GS-35F-0124U) as an Information Technology Service provider (SIN 132-51) under the IT Schedule 70.

We provide guidance to government employees to help create systems that respond to our new world of communication. A website is only part of this solution. Rather than provide just a website, we provide a complete system for digital community engagement.

Finding the right way to engage and interact with your community is crucial to building a strong, growing, competitive city or county. Allowing residents and community members to customize the way they receive information from you builds a strong, better-informed public.

Community engagement means helping you look at your communication strategies from the citizen perspective. CivicPlus will help you organize information that is most important and create an online structure to help residents find what they need quickly. Today's world is changing quickly. CivicPlus is leading the way.

# + Ways to Connect

## eGovernment is growing and changing as the digital world evolves. Are you ready?

At CivicPlus, we are changing the ways governments and citizens interact digitally. We are not just dedicated to improving digital community engagement, we are dedicated to providing you with the software, information and tips to get there.

**Connect with us online for the latest news and guidance to achieve your digital government goals.**



### BLOG

- + Articles
- + Research & Findings
- + Case Studies
- + eGov Insights

[go.civicplus.com/CPSBlog](http://go.civicplus.com/CPSBlog)



### FACEBOOK

- + Company News, Updates & History
- + eGov Tips, Articles & Resources
- + Client Showcase
- + Trivia & Contests

[go.civicplus.com/CPSFB](http://go.civicplus.com/CPSFB)



### TWITTER

- + Company News & Updates
- + eGov Tips, Articles & Resources
- + Social Media Best Practices
- + Trivia & Contests

[go.civicplus.com/CPTW](http://go.civicplus.com/CPTW)



### GOOGLE +

- + Company News & Updates
- + Company Photos
- + Infographics

[go.civicplus.com/CPPUS](http://go.civicplus.com/CPPUS)



### PINTEREST

- + Website Designs
- + Infographics

[go.civicplus.com/CPPIN](http://go.civicplus.com/CPPIN)

**MEETING DATE**  
November 18, 2014

**REPORT TO MONTE SERENO CITY COUNCIL**  
Consider Site and Architectural Commission Appointments

**RECCOMENDATION:**

Staff recommends the City Council consider the Site and Architectural Commission applications and make three appointments.


**BACKGROUND/DISCUSSION:**

The Site and Architectural Commission Ordinance calls for a Commission consisting of five members each serving a term of two years. As of December 31, 2014, the term of three positions on the Commission will expire. The new terms will commence on January 1, 2015 and continued until December 31, 2016. In mid-September 2014, the City began the recruitment process and advertised the positions. The application submittal deadline was set for Friday, November 12, 2014. The City received four applications. Below are the names of the applicants.

**SITE AND ARCHITECTURE COMMISSION CANDIDATES - (3 seats)**

James Barth (Incumbent)  
Suzanne Jackson  
Eric Wade  
Evert Wolsheimer (Incumbent)

  
Andrea M. Chelemengos, City Clerk

  
Approved by