



CITY OF MONTE SERENO
18041 Saratoga-Los Gatos Road
Monte Sereno, CA 95030
Phone (408) 354-7635 Fax (408) 395-7653
www.cityofmontesereno.org

STATEMENT OF SPECIAL INSPECTION FORM

Project Title: _____ Plan Check #: _____

Project Address: _____

This Statement of Special Inspections is submitted in fulfillment of the requirements of the 2013 California Building Code Chapter 17.

Special Inspections and Testing will be performed in accordance with the approved plans and specifications, this statement and California Building Code Sections 1704 and 1705.

The attached Summary of Special Inspections lists the special inspections and tests required. Special inspectors will refer to the approved plans and specifications for detailed special inspection requirements.

Any additional tests and inspections required by the approved plans and specifications will also be performed.

BEFORE A PERMIT CAN BE ISSUED:

The owner or his representative, on the advice of the registered design professional in responsible charge, shall complete, sign by all parties, and submit two (2) copies of this package to the Building Department for review and approval.



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The owner and his general contractor, where applicable, shall also acknowledge the following conditions applicable to Special Inspection and/or Testing.

1. The Owner recognizes his or her obligation to ensure that the construction complies with the approved permit documents and to implement this program of special inspections.
2. Contractor is responsible for proper notification to the Inspection or Testing agency for items listed.
3. Only the testing laboratory should take samples and transport them to their laboratory.
4. Copies of all laboratory reports and inspections are to be sent directly to the Building Department and to the registered design professional in responsible charge by the Testing agency on a weekly basis.
5. Inspection agency to submit names and qualifications of on-site special inspectors to the Building Department for approval.

The agency must provide each special inspector with an identification badge that indicates the following:

1. Name of Inspector
 2. Photo of Inspector
 3. The specific areas in which the inspector is qualified to inspect
 4. An authorization signature by the registered engineer who is a full-time employee of the agency
 5. The special inspector shall display his/her badge whenever performing the function of an inspector
6. The special inspector is responsible to the Chief Building Official for immediate notification of any concerns and/or problems encountered.
 7. It is the responsibility of the contractor to review the Building Department approved plans for additional inspection or testing requirements that may be noted. A pre-construction conference at the job site is recommended to review special inspection procedures.
 8. The special inspector shall use only Building Department approved drawings.
 9. BEFORE A FINAL CAN BE ISSUED: A Final Report of Special Inspections documenting required Special Inspections, testing and correction of any discrepancies noted in the inspections shall be submitted prior to final (Section 1704.1.2). The Final Report will document:
 - Required special inspections
 - Correction of discrepancies noted in inspections

A Copy of final report to be maintained at the job site for Building Inspector's review prior to final inspections.

ACKNOWLEDGEMENT:

Print: _____ Sign: _____ Date: _____
Registered Design Professional in Responsible Charge

Print: _____ Sign: _____ Date: _____
Owner's Authorization

Print: _____ Sign: _____ Date: _____
Contractor

Print: _____ Sign: _____ Date: _____
Special Inspection Agency

Print: _____ Sign: _____ Date: _____
Building Official's Acceptance



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SPECIAL INSPECTION AND TESTING AGENCIES

The following are the testing agencies and special inspectors that will be retained to conduct tests and inspection on this project.

Responsibility	Firm Name	Address, Telephone and E-mail
<u>Special Inspection</u>		
Material Testing		



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CONTRACTOR'S STATEMENT OF RESPONSIBILITY

Per Section 1704.4 of the California Building Code, the contractor responsible for the construction of a main wind or seismic force resisting system, designated seismic system or a wind or seismic resisting component listed in the statement of special inspections (structural tests and inspection schedule and as noted on the Building Department approved plans) shall submit a written statement of responsibility to the Building Official and the owner prior to the commencement of work on the system or component.

To comply with the requirements of California Building Code Section 1704.4 of the California Building Code, the contractor acknowledges that they are aware of the special requirements contained in the statements of special inspections (structural tests and inspection schedule and as noted on the Building Department approved plans) prepared by the engineer of record or the registered design professional per the requirements of California Building Code Section 1704.3.

ACKNOWLEDGMENT:

Print: _____ Sign: _____ Date: _____
Contractor



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SEISMIC AND WIND RESISTANCE

SEISMIC REQUIREMENTS (California Building Code Section 1704.3.2)

Description of seismic-force-resisting system and designated seismic systems subject to special inspections on accordance with California Building Code Section 1705.11 or 1705.12:

The extent of the seismic-force-resisting system is defined in more detail in the construction documents.

WIND REQUIREMENTS (California Building Code Section 1704.3.3)

Description of main wind-force-resisting system and designated wind resisting components subject to special inspections in accordance with Section 1705.10:

The extent of the main wind-force-resisting system and wind resisting components is defined in more detail in the construction documents.



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SUMMARY OF SPECIAL INSPECTION

Complete the following form to indicate the types of special inspection required on this project. List the required inspections from the California Building Code Chapter 17; indicate Continuous or Periodic or both as required by code. Reference California Building Code Chapter 17 for a complete list of inspections.

Construction Type Requiring Inspection	List of Required Inspections	C	P
Alternate Materials and Systems – Section 1705.1.1			
Steel – Section 1705.2			
Concrete – Section 1705.3			
Masonry – Section 1705.4 Level B – TMS 402 / ACI 530 / ASCE 5 Table 1.19.2 Level C – TMS 402 / ACI 530 / ASCE 5 Table 1.19.3			
Wood – Section 1705.5			
Soils – Section 1705.6			
Deep Foundations Driven Piles – Section 1705.7 Cast-In-Place Piers – Section 1705.8 Helical Piles – Section 1705.9			
Wind Resistance – Section 1705.10			
Seismic Resistance – Section 1705.11			
Testing for Seismic Resistance – Section 1705.12			
Sprayed Fire-Resistant Materials – Section 1705.13			
Mastic and Intumescent Coatings – Section 1705.14			
Exterior Insulation and Finish Systems – Section 1705.15			
Fire-Resistant Penetrations and Joints – Section 1705.16			
Smoke Control Systems – Section 1705.17			
Specify other tests, inspections, or special instructions as required:			