



**CITY OF MONTE SERENO**  
**18041 Saratoga-Los Gatos Road**  
**Monte Sereno, CA 95030**  
**Phone (408) 354-7635 Fax (408) 395-7653**  
**www.montesereno.org**

## **SUBMITTAL REQUIREMENTS FOR A POOL PERMIT**

- Provide three (3) sets of plans
- Plans shall include the following:
  - Site Plan – including allowable and proposed setbacks and indicating all structures proposed and existing
  - Calculations of the Lot Area, a breakdown of structural coverage (i.e., main house, detached structures, pool)
  - Calculations of impervious coverage (i.e., structural coverage figure, plus concrete/asphalt patios, driveways, sidewalks, tennis court, etc.)
- Two (2) out of the three (3) sets of plans must be wet stamped and signed by a licensed Engineer
- One (1) of the wet stamped plans as described above shall also be stamped from PG&E (this stamp ensures PG&E has no conflict with the pool and their lines)
- Two (2) sets of calculations (wet stamped and signed by a licensed Engineer)
- Indicate soil to be removed from the City of Monte Sereno – Provide 3 sets of grading and drainage plans. Plans shall be prepared, wet stamped and signed by a licensed Engineer.
- Letter from the homeowner stating they are aware and will comply with City/State barrier requirements prior to the pre-plaster inspection

### **ADDITIONAL NOTES:**

- Swimming pools, spas, and Jacuzzis (or the like) whether constructed above or below grade, which are capable of holding water to a depth of two (2) feet or more shall be considered structures and are counted toward allowable structural coverage.

### **POOL REGULATIONS by ZONE**

<b>Zone</b>	<b>Minimum Distance from Waterline of Pool to Structure</b>	<b>Pool Setback (from any property line)</b>	<b>Pool Equipment Setback</b>
<b>R-1-44</b>	<b>8'</b>	<b>12'</b>	<b>12'</b>
<b>R-1-20</b>	<b>8'</b>	<b>12'</b>	<b>12'</b>
<b>R-1-8</b>	<b>6'</b>	<b>10'</b>	<b>10'</b>