



CITY OF MONTE SERENO
18041 Saratoga-Los Gatos Road
Monte Sereno, CA 95030
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SUBMITTAL REQUIREMENTS FOR DEMOLITION PERMIT

1. Provide two (2) copies no larger than 24" x 36"
2. Include the Site Plan showing the location of the structure(s) and square footage
3. Included with the Site Plan shall be the Tree Protection Plan
Note: The Tree Protection Plan is required to be in place and maintained prior to any unloading of materials, equipment or demolition work.
4. Contact the Bay Area Quality Management District (BAAQMD) located at 939 Ellis St., San Francisco, CA 94109, (415) 771-6000 to obtain a "J" number for demolition permit.

TREE PROTECTION NOTES:

Fencing Around Trees During Construction

A temporary fence shall be erected around each tree to be retained. The fence should be located at the drip line or a minimum of 5' from the trunk which ever is greater. The fence should be erected so it will not be easy for construction workers to remove or relocate.

This fencing must be erected before any construction equipment enters the site and must not be removed until final landscape grading is complete. Soil compaction and trenching through root zones are the major causes of tree stress in the construction period. It should be explained clearly to all contractors and workers on site that these fences are important and are not to be removed.

Trenching of any sort and for any reason must be planned to avoid traversing areas within the tree drip lines.

5. Provide a copy of the Demolition Permit obtained from the West Valley Sanitation District.
6. Additional requirements include:
 - Dust control on site at all times.
 - Safety on site including preventing access to site when and if it constitutes a public nuisance or hazard.
 - Properly capping sanitary sewer and/or filling septic system to Health Department standards.
 - Once the sewer line is capped, please call the West Valley Sanitation District at (408) 378-2407.
 - Once the structure and debris has been removed, please call the City Building Department at (408) 354-2805 to arrange a final inspection.